

Night Before Interview Preparation Checklist

Date: _____

Position: _____

Use the Night Before Interview Preparation Checklist to be assured that you are ready to go in the morning. The best way to prepare for any interview is to have a full night sleep. Use this simple checklist the night before any interview and you will be 100% ready.



	Completed:
Suit/Dress ironed and cleaned	
Resumes printed References printed	
Job application completed	
Questions to ask printed	
Professional folder/binder put aside	
Job description printed	
Company research complete	
Job description prep completed and put aside	
Directions or address to interview location printed	